

**Title of the qualification (FI, SV)**

**Johtamisen ja yritysjohtamisen erikoisammattitutkinto**  
*Specialyrkesexamen i ledarskap och företagsledning*

*Qualification requirements entered into force on 01.01.2019 (OPH-1224-2018)*

**Translated title of the qualification (EN)**

***Specialist Vocational Qualification in Leadership and Business Management***

This translation has no legal status.

**Profile of skills and competences****Composition of the qualification**

The scope of the Specialist vocational qualification in Leadership and Business Management is 180 competence points. The qualification is composed of a compulsory unit (80 competence points) and optional units (100 competence points). Specialist vocational qualification in Leadership and Business Management has two competence areas which are:

- Competence area in Leadership and Business Management
- Competence area of Internal Audits

The compulsory unit of the Competence area in Leadership and Business Management is Working as a manager (80 competence points). In addition, students must complete optional units amounting to 100 competence points.

The compulsory unit in the Competence area of Internal Audits is Implementing an internal audit assignment (80 competence points). The candidates must also complete optional units amounting to 100 competence points.

**Vocational skills and competences required for completion of the qualification**

Holders of the Specialist vocational qualification in Leadership and Business Management are able to work in a managerial position or as an internal auditor in a company or area of responsibility. The Specialist vocational qualification in Leadership and Business Management has two competence areas: Competence area in Leadership and Business Management and Competence area of Internal Audits.

Qualification holders who have completed the Competence area in Leadership and Business Management are able to manage, plan and develop the activities of the company or their area of responsibility. They know how to develop their activities and skills as managers or company owners. They know how to manage the personnel and finances of the company or area of responsibility and how to improve the profitability of the activities.

Qualification holders who have completed the Competence area in Leadership and Business Management also have the knowledge and skills of the special fields of their chosen units. The skills gained in the optional units may be related to the management of strategy work, project management, management of the development of the work community, personnel and skills management, customership management, financial management or management of production and service processes.

Qualification holders who have completed the Competence area of Internal Audits are able to carry out an internal audit assignment, plan an audit assignment, collect and analyse information, report the outputs of the audit and monitor the implementation of the recommendations.

Qualification holders who have completed the Competence area of Internal Audits also have the knowledge and skills of the special fields of their chosen units. The skills gained in the optional units may be related to leading internal audits, management of strategy work, project management, management of the development of the work community, personnel and skills management, customership management, financial management or management of production and service processes.

<b>Range of occupations accessible to the holder of the certificate</b>	
<p>Qualification holders who have completed the Competence area in Leadership and Business Management may work in managerial positions in a company or area of responsibility.</p> <p>Qualification holders who have completed the Competence area of Internal Audits may implement an internal audit assignment, lead an internal audit or carry out tasks related to an internal audit.</p>	
<b>Official basis of the certificate</b>	
<p><b>Name and status of the body awarding the certificate</b> An education provider with an authorisation to provide education and award qualifications granted by the Ministry of Education and Culture.</p>	<p><b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b> Ministry of Education and Culture  Finnish National Agency for Education, the national agency subordinate to the Ministry of Education and Culture</p>
<p><b>Level of the certificate (national or international)</b> National Qualifications Framework (nqf) 5 European Qualifications Framework (eqf) 5 ISCED 4</p>	<p><b>Grading scale/Pass requirements</b> pass/fail</p>
<p><b>Access to the next level of education/training</b> The qualification confers eligibility for higher education studies.</p>	<p><b>International agreements</b></p>
<p><b>Legal basis</b> Vocational Education and Training Act 531/2017 and the decrees that complement it.</p>	

<b>Officially recognised ways of obtaining the certificate</b>
<p>The vocational skills required for completing the modules are demonstrated by performing practical tasks in authentic situations and work processes (demonstration of knowledge and skills). The student's knowledge and skills are assessed diversely by a teacher and a working life representative and compared to the competence defined in the qualification requirements. The education provider awards the student a qualification certificate once the qualification has been completed acceptably in accordance to the qualification requirements laid down by the Finnish National Agency for Education.</p>
<p><b>Entry requirements</b> No formal qualifications are required to take the competence test.</p>
<p><b>Additional information</b> Finnish National Agency for Education  P.O. Box 380, FI-00531 Helsinki, Finland  www.oph.fi</p>

### **Explanatory note**

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/

C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

For more information on transparency, visit <http://www.cedefop.europa.eu/en/themes/understanding-qualifications>

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