

**Title of the qualification (FI, SV)**

Isännöinnin ammattitutkinto
Yrkesexamen i fastighetsförvaltning

Qualification requirements entered into force on 01.01.2018 (OPH-2676-2017)

Translated title of the qualification (EN)

Further Vocational Qualification in Property Management

This translation has no legal status.

Profile of skills and competences**Composition of the qualification**

The Further Vocational Qualification in Property Management (150 competence points) has a single compulsory unit, **Mastering the operating environment of property management** (60 competence points). In addition, the candidates select two units. One of these units (60 competence points) is selected from the units **Managing a housing company**, **Managing business premises**, or **Managing a rented property**. The other optional unit (30 competence points) is selected from the units **Housing advisory services**, **Technical services in property management**, **Managing a newly built property**, or **Preparing a development plan for property management**. A unit from the Further Vocational Qualification for Entrepreneurs may also be selected as an optional unit.

Vocational skills and competences required for completion of the qualification

Holders of a Further Vocational Qualification in Property Management are skilled in looking after the administration, finances, and technical life cycle of properties following an annual calendar and a strategy agreed upon with the customer or the owner. They are able to see to contractual issues, document practices, and notifications to authorities related to a site they manage. Qualification holders know how to take care of risk management, customer services, and communication, and they develop their own activities using up-to-date working methods.

Depending on the optional units selected, qualification holders specialise in managing housing companies, rental properties or business premises. Qualification holders have also deepened their competence in the provision of housing advice, technical services, or management of a newly built property, or by planning a development project associated with property management work.

Range of occupations accessible to the holder of the certificate	
Holders of a Further Vocational Qualification in Property Management have the vocational skills required for property management tasks, and they may work as property managers of either housing companies, rental properties, or business premises.	
Official basis of the certificate	
Name and status of the body awarding the certificate An education provider with an authorisation to provide education and award qualifications granted by the Ministry of Education and Culture.	Name and status of the national/regional authority providing accreditation/recognition of the certificate Ministry of Education and Culture Finnish National Agency for Education, the national agency subordinate to the Ministry of Education and Culture
Level of the certificate (national or international) National Qualifications Framework (nqf) 4 European Qualifications Framework (eqf) 4 ISCED 3	Grading scale/Pass requirements pass/fail
Access to the next level of education/training The qualification confers eligibility for higher education studies.	International agreements -
Legal basis Vocational Education and Training Act 531/2017 and the decrees that complement it.	

Officially recognised ways of obtaining the certificate
The vocational skills required for completing the modules are demonstrated by performing practical tasks in authentic situations and work processes (demonstration of knowledge and skills). The student's knowledge and skills are assessed diversely by a teacher and a working life representative and compared to the competence defined in the qualification requirements. The education provider awards the student a qualification certificate once the qualification has been completed acceptably in accordance to the qualification requirements laid down by the Finnish National Agency for Education.
Entry requirements No formal qualifications are required to take the competence test.
Additional information Finnish National Agency for Education P.O. Box 380, FI-00531 Helsinki, Finland www.oph.fi

Explanatory note

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

For more information on transparency, visit <http://www.cedefop.europa.eu/en/themes/understanding-qualifications>